

#### NC Teacher Working Conditions Survey

Survey Tips and Dates to Remember



For District and School Leaders and NC TWC Coordinators

## Jan 15 - Feb 29



### Review the website

- Familiarize yourself with the updated NC TWC Survey website.
- Review, bookmark and share survey website.
- Review the FAQ's page to prepare for any questions participants may have.
- Review previous survey data and set goals to increase participation.

## February 5

### Prepare for emails

- District-level technology directors will receive the survey's domain name so they can configure their networks.
- This ensures teachers will be able to receive email instructions to complete the survey.

# March 1 - 31

## Support your teachers

#### Important details to know:

- Survey links will be sent to each teacher's school email on March 1st at 5a.m. EST.
- Emails will come from **NCTWC@adi.org**.
- To participate, teachers should click the link inside of the email.
- The NC TWC survey takes about 20 minutes to complete.
- Once completed, teachers may provide their email address to be entered into incentive drawings.
- Participation rates may be monitored live on the website.
- Schools must have 50% participation to receive data reports.
- Need Help? Contact Survey Support!
  SurveySupport@adi.org

## **January** Get the latest updates

 Learn about 2024 NC TWC Survey Updates & Next Steps (NCDPI hosted Webinar\*)

#### Jan 16: District Webinar

Superintendents, Public Information Officers, Chief Academic Officers, HR Directors, etc.

#### Jan 17: School Webinar

Principals, Asst. Principals, NC TWC Coordinators Jan 18: Charters Webinar

Head of Schools, Principals, Assistant Principals, HR Directors, NC TWC Coordinators

#### Jan 30: Teacher Open House Webinar

Classroom Teachers, Student Support Personnel

\*Webinars are limited to <u>500</u> people but will be recorded and shared on the NC TWC website.

## February

### Build awareness

- Hang survey poster in a visible area for teachers to view.
- Display incentives poster in a prominent area to encourage teachers to participate.
- Discuss the importance of survey participation with teachers.
- Remind educators survey is anonymous!

# April

## Analyze results & take action

- Districts will receive school survey results.
- School and district improvement teams will use survey data in plans to address student achievement, classroom instruction and professional learning.

## **Office Hours**

NC DPI staff will hold Office Hours each Thursday, from 4-5pm, Feb 1 - March 29.



JOIN US

Scan to join, or ask your local TWC coordinator for the link. Meeting ID: 160 7416 4113

